



MINISTRY OF LABOUR

CALL FOR APPLICATIONS FOR A 2023/24 GRADUATE INTERNSHIP (9th COHORT)

The Government of Malawi through the Ministry of Labour will implement a Graduate Internship Programme in the 2023/24 fiscal year. The main objective of the programme is to ease graduate transition from training institutions to work through the on-job training.

QUALIFICATIONS

Young graduates aged 35 and below, who have university degrees from accredited Universities and have not benefited from the programme are eligible to apply. Candidates whose professions require registration with regulatory institutions should include valid registration certificates.

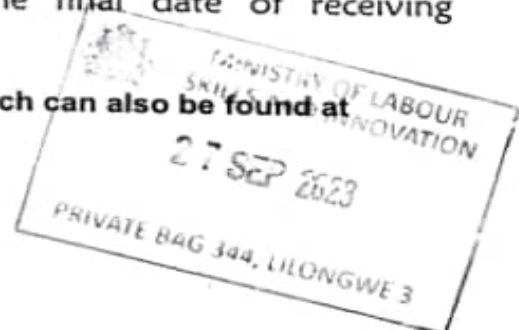
INTERNSHIP DURATION

All successful graduates will be engaged into the Internship Program for a period of 12 months.

APPLICATION METHOD

Applications for the internship positions should include a simple letter of intent to be considered for internship which should be submitted together with an application form for the Graduate Internship Programme. All applications should be addressed to The Principal Secretary, Ministry of Labour, P/Bag 344, Lilongwe 3. You may also apply through email: recruitment@labour.gov.mw (clearly indicate on the subject line **2023/24 GRADUATE INTERNSHIP APPLICATION**). The final date of receiving applications is **11th October, 2023**.

NOTE: All applicants must fill the attached form which can also be found at
<https://www.labour.gov.mw>



Telephone : 01 773 277

Fax : 01 773 805

E-mail: labour@labour.gov.mw



MINISTRY OF LABOUR

PRIVATE BAG 344

LILONGWE 3

APPLICATION FORM

2023/24 GRADUATE INTERNSHIP PROGRAMME (9th COHORT)

A. PERSONAL DETAILS OF APPLICANT

1) Mr/Ms/Mrs: LAST NAME (2) FIRST NAME.....

3) GENDER (*Please tick where appropriate*): MALE FEMALE

4) DATE OF BIRTH: DAY..... MONTH YEAR

5) NATIONAL IDENTITY (*ATTACH A COPY OF YOUR I.D*)

6) ANY DISABILITY: YES/NO (7) IF YES, PLEASE SPECIFY.....

B. COMMUNICATION

8) MOBILE NUMBER..... (9) E-MAIL.....

9) NEXT OF KIN: NAME.....

10) MOBILE NUMBER.....

11) RELATIONSHIP TO THE NEXT OF KIN.....

C. EDUCATION QUALIFICATION (*ATTACH A COPY OF YOUR DEGREE & TO ALL NURSES, PLEASE INCLUDE A COPY OF YOUR LICENSE OBTAINED FROM THE NURSES COUNCIL OR A NOTIFICATION OF RESULTS*)

12) PROGRAM NAME.....

13) MAJOR.....

14) NAME OF INSTITUTION.....

15) COMPLETION DATE.....

D. PREFERRED DISTRICT OF SERVICE

.....

E. BANK DETAILS (PLEASE PROVIDE *YOUR* VALID BANK ACCOUNT)

16) NAME OF THE BANK :

17) BRANCH :

18) ACCOUNT NAME :

19) ACCOUNT NUMBER :

F. AFFIRMATION /DECLARATION BY APPLICANT

I DECLARE THAT THE INFORMATION PROVIDED IN THIS FORM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I AM AWARE THAT THE MINISTRY OF LABOUR RESERVES THE RIGHT TO REJECT MY APPLICATION OR TERMINATE ENROLLMENT SHOULD THE INFORMATION GIVEN ABOVE BE FOUND TO BE INCORRECT. I AM ALSO AWARE THAT THE MINISTRY RESERVES THE RIGHT TO PLACE ME WHERE IT DEEMS TO BE NECESSARY AND SUBJECT TO AVAILABILITY OF SPACE.

FULL NAME OF APPLICANT.....

SIGNATURE..... DATE:

ALL APPLICATIONS SHOULD BE SENT TO:

THE PRINCIPAL SECRETARY

MINISTRY OF LABOUR

P/BAG 344

LILONGWE 3

OR THROUGH EMAIL: recruitment@labour.gov.mw